

Board Meeting Minutes Oakleaf Plantation Property Owners Association, Inc.

The meeting of the Board of Directors of the Oakleaf Plantation Property Owners Association, Inc. was held Thursday, December 8, 2022, at 6:30 p.m. at the Plantation Oaks Grand Banquet Room located at 845 Oakleaf Plantation Parkway, Orange Park, FL 32065.

Board Members Present:

Shaunah Esteves- President
Matthew Cantwell- Vice President

Employees Present:

Robert Patton
Jennifer Creighton
Stephanie Primm

Also in Attendance:

Cindy Marsh - Fisher-Tousey Legal Assistant

Homeowners in Attendance: 32

I. Call to Order

- Shaunah Esteves called the meeting of the Board of Directors of the Oakleaf Plantation Property Owner's Association to order at 6:38 pm, on Thursday, December 8, 2022. Board members in attendance for quorum were Shaunah Esteves and Matthew Cantwell.

II. Owner Comments

- 5 Homeowners shared comments

III. Review and Adoption of 2023 Budget

- Shaunah Esteves made a motion to adopt the 2023 budget as proposed. Seconded by Matthew Cantwell, no discussion. All in favor, motion passed.

IV. Next Scheduled Meeting

- The next scheduled Board of Directors Meeting will be Jan 6, 2023 at 3:30pm at the POA office.

V. Adjournment

- Shaunah Esteves stated the prize drawings would be conducted by Jennifer Creighton and Stephanie Primm immediately following the end of the meeting.
- Shaunah Esteves made a motion to adjourn the meeting at 7:38pm. Seconded by Matthew Cantwell, no discussion. All in favor, meeting adjourned.