

Board of Directors' January 2021 Meeting Minutes

Oakleaf East POA

518 Hollyberry Lane, Ste 108

Orange Park, FL 32065

Monday, January 4, 2021 6:30 PM

I. Call to Order

Robert Patton (President) called the meeting to order at 6:31 PM.

II. Adoption of the Current Agenda

Robert Patton made a motion to approve the agenda. Rosemary Pack (Vice President) seconded. Unanimously approved.

III. Unfinished Business

No unfinished business.

IV. Financial Update

Kimberly Farrell provided update. Annual assessment is 76% paid. We are ahead of where we were this time last year and invoices went out 2 weeks later. Checks are also starting to trickle in via USPS in addition to online payments.

Robert Patton made a motion to send the following accounts to collections with Ansbacher Law. Rosemary Pack seconded, Unanimously approved:

1395 Bitterberry Drive – 2 fines, dead grass and weeds, repair stucco

1207 Bedrock Drive – paint home

3531 Waterford Oaks Drive – dead grass and weeds

2834 Pebblewood Lane – dead grass and weeds

850 Stallion Way – 2 fines, dead grass, paint home

541 Acornridge Lane – paint home

V. Committee Discussions (CEC, ARB, Welcome, Festivities)

CEC – No recent meetings

ARB – ARB Minutes are always posted on the website

VI. POA Physical Location Update

We are in possession of the site.

VII. Homeowner Fines Recommendations

Robert Patton made a motion to send the following accounts to mediation. Rosemary Pack seconded, unanimously approved

549 Wakemont Dr – Dead grass, weeds in beds

725 Wakemont Dr – Incorrect fence installed without ARB approval

VIII. Mediation & Self-Help Recommendations

Robert Patton made a motion to send 461 Clearview Court to mediation, Rosemary Pack seconded, Unanimously approved.

Robert Patton made a motion to replace a mailbox using our self-help rights at 549 Wakemont Dr., and billing homeowner for the applicable charges. No markup added to the normal price of an installed mailbox on our website, Rosemary Pack seconded, unanimously approved.

IX. Policy and Regulations Document Discussion/Adoption

X. Fines Appeals

Fine reduction candidates – issues currently resolved pending no further reoccurrence. Robert Patton made a motion to forego collection of \$900 of the total \$1000 in fines for the following addresses:, Rosemary Pack seconded, Unanimously approved:

862 Thoroughbred Dr – Dead grass resolved

2844 Pebblewood Ln – Dead grass resolved

1425 Scenic Oaks Dr – Fence removed

1901 Holly Oaks Dr – Dead grass resolved

3218 Stonebrier Ridge Dr – Dead grass resolved

Robert Patton made a motion to table the accounts listed below: Rosemary Pack seconded, Unanimously approved.

3638 Silver Bluff Blvd - has requested reduction but has been advised to complete items prior to consideration

3091 Wandering Oaks Dr – Resod yard in early spring

3829 Cardinal Oaks Circle – Pressure wash and paint house, put on hold for 2 weeks

4094 Pebble Brooke Circle – Resod yard, sent email to let him know that he needs to resod

3401 Pebble Sand Lane – Dead grass, in talks with owner

3482 Worthington Oaks Dr – Paint home; has submitted ARB

715 Wakeview Dr – Resod yard in early spring

880 Timberjack Ct – Resod yard, 30-day hold

XI. Community Standards Compliance Update

No items.

XII. New Business

No new business

XIII. Owners Comments (Time Permitting)

No comments

XIV. Adjournment

Robert Patton made a motion to adjourn the meeting, Rosemary Pack seconded, Unanimously approved. Meeting adjourned 7:08 PM.

A handwritten signature in black ink, appearing to be 'Robert Patton', with a long horizontal flourish extending to the right.

Robert Patton, President

2021.01.04 BOD Meeting Minutes

Final Audit Report

2021-02-10

Created:	2021-02-10
By:	Kimberly Farrell (accounting@oakleafeastpoa.com)
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-  Document created by Kimberly Farrell (accounting@oakleafeastpoa.com)
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