

**MINUTES OF MEETING  
OAKLEAF PLANTATION PROPERTY OWNERS ASSOCIATION, INC.**

The regular meeting of the Board of Directors of the Oakleaf Plantation Property Owners Association, Inc. dba Oakleaf East POA was held Monday, August 1, 2022, at 6:30 p.m. in the Oakleaf POA Office located at 518 Hollyberry Lane, Ste 108, Orange Park, FL 32065.

Present and constituting a quorum were:

Shaunah Esteves     President  
Matthew Cantwell    Vice President

Also present were:

Robert Patton        ARB Coordinator  
Jennifer Creighton   Compliance Manager

5 Guests

**I. Call to Order**

Shaunah Esteves called the meeting to order at 6:32 PM.

**II. Owners Comments**

**III. Adoption of the Current Agenda**

On MOTION by Shaunah Esteves, seconded by Matthew Cantwell with all in favor 2-0, the Current Agenda was approved.

**IV. Unfinished Business**

Unfinished business – none

Approval of the Minutes of the June 12th, 2022 Meeting

On MOTION by Shaunah Esteves, seconded by Matthew Cantwell with all in favor 2-0, the Minutes were approved.

**V. Financial Update**

None

**VI. Committee Discussions (CEC, ARB, Welcome, Festivities)**

CEC –Next meeting(s) 8/22

ARB- Next meeting(s) 8/4, 8/18

Welcome Committee – No update

Festivities – No update

**VII. Homeowner Fines/Attorney Demand Recommendations**

BOD reviewed each property listed below for consideration. Properties have been inspected by JC within the last 24 hours to confirm the conditions still exist.

- 1051 Moosehead Drive- back awning
- 741 Bellshire Drive- paint home

- 863 Wilmington Lane- paint home
- 1057 Drake Feather Drive- paint home
- 3496 Waterford Oaks Drive- sodding
- 3518 Pebble Stone Court- paint home
- 3699 Silver Bluff Blvd- sodding
- 3566 Waterford Oaks Drive- paint home
- 3117 Hearthstone Lane- parking in unauthorized areas

On MOTION by Shaunah Esteves, seconded by Matthew Cantwell with all in favor 2-0, of a \$1,000.00 fine being levied against each of the properties listed above.

**VIII. Mediation/Self-Help Recommendations**

None

**IX. Policy and Regulations Document Discussion/Adoption**

None

**X. Discussion/Changes to Bylaws**

None

**XI. Community Standards Compliance Update**

None

**XII. New Business**

None

**XIII. Owners Comments (Time Permitting)**

**XIV. Next Scheduled Meeting**

Shaunah Esteves stated that the next scheduled meeting is September 12<sup>th</sup>, 2022, at 6:30 p.m. at this location (Association Office – 518 Hollyberry Ln, Suite 108, Orange Park, FL 32065)

**XV. Adjournment**

On MOTION by Shaunah Esteves, seconded by Matthew Cantwell with all in favor 2-0 the meeting was adjourned at 7:32 PM.

Sle

Signature:   
Shaunah Esteves (Sep 13, 2022 12:29 EDT)

Email: eastpresident@oakleafpoa.com

# 2022.08.01 BOD Meeting Minutes

Final Audit Report

2022-09-13

Created:	2022-09-13
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 Document created by OAKLEAF COMPLIANCE MANAGER (jenniferc@oakleafpoa.com)


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 Signer eastpresident@oakleafpoa.com entered name at signing as Shaunah Esteves

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 Document e-signed by Shaunah Esteves (eastpresident@oakleafpoa.com)

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 Agreement completed.

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