

**MINUTES OF MEETING
OAKLEAF PLANTATION PROPERTY OWNERS' ASSOCIATION, INC.**

A meeting of the Board of Directors of the Oakleaf Plantation Property Owners Association, Inc. dba Oakleaf East POA, was held Friday, May 12th, 2023, at 3:30 p.m. in the Oakleaf POA Office located at 518 Hollyberry Lane, Ste 108, Orange Park, FL 32065.

Homeowners in Attendance:

Employees Present:

Jennifer Creighton - Compliance Manager

I. Call to Order

Shaunah Esteves called the meeting to order at 3:31 pm, with 3 members present for quorum- Shaunah Esteves, President, Matthew Cantwell, Vice President.

II. Owners Comments (limited to three minutes)

III. Adoption of the Current Agenda

Matthew Cantwell made a motion to approve the current agenda. Seconded by Shaunah Esteves. No discussion, all in favor, motion passed.

IV. Unfinished Business and Adoption of the prior meetings minutes

Shaunah Esteves made a motion to adopt the minutes as written for the 4/7/23 Board of Directors Meetings. Seconded by Matthew Cantwell. No discussion, all in favor, motion passed.

V. Financial Update

None.

VI. Committee Updates

CEC- the next meeting will be held June 5th 2023 at 6:30pm

ARB- the next meeting will be held May 25th at 6:30pm

VII. Homeowner Fines/Attorney Demand Recommendations

Matthew Cantwell made a motion to accept the list of Recommendations to send to CEC as presented for the next CEC Meeting. Seconded by Shaunah Esteves, no discussion, all in favor, motion passed.

VIII. New Business

None.

IX. Owners Comments (Time Permitting - limited to three minutes)

None

X. Adjournment

The next meeting of the BOD will be 6/2/23 at 3:30pm.

Shaunah Esteves made a motion to adjourn the meeting at 3:57pm. Seconded by Matthew Cantwell. No discussion, all in favor. Meeting adjourned.

Shaunah Esteves

President – Oakleaf East POA

Signature:

Email: