

**MINUTES OF MEETING**  
**OAKLEAF PLANTATION PROPERTY OWNERS' ASSOCIATION, INC.**

A meeting of the Board of Directors of the Oakleaf Plantation Property Owners Association, Inc. dba Oakleaf East POA, was held Friday, August 25th, 2023, at 3:30 p.m. in the Oakleaf POA Office located at 518 Hollyberry Lane, Ste 108, Orange Park, FL 32065.

Homeowners in Attendance:

Irena Kuchinskaya  
Joan Brinker  
Timothy Kosky  
Brian Benda  
Tammy Irizarry

Employees Present:

Jennifer Creighton - Compliance Manager

I. Call to Order

Shaunah Esteves called the meeting to order at 3:36 pm, with 3 members present for quorum- Shaunah Esteves, President, Matthew Cantwell, LaKay Cicero.

II. Owners Comments (limited to three minutes)

None.

III. Adoption of the Current Agenda

Matthew Cantwell made a motion to approve the current agenda. Seconded by LaKay Cicero. Discussion, all in favor, motion passed.

IV. Unfinished Business and Adoption of the prior meetings minutes

Shaunah Esteves made a motion to adopt the minutes as written for the 6/2/23 Board of Directors Meetings. Seconded by Matthew Cantwell. No discussion, all in favor, motion passed.

V. Financial Update

Budget Review at October Board of Directors meeting.

VI. Committee Updates

CEC- the next meeting will be determined after this meeting.

ARB- the next meeting will be held September 14th at 6:30pm

VII. Homeowner Fines/Attorney Demand Recommendations

Shaunah Esteves made a motion to accept the list of Recommendations to send to CEC as presented for the next CEC Meeting. Seconded by Matthew Cantwell. Discussion, all in favor, motion passed.

VIII. New Business

BOD discussed quarterly BOD meetings vs. monthly

IX. Owners Comments (Time Permitting - limited to three minutes)

Joan Brinker made comments regarding 18 wheeler in a driveway

Brian Benda made comments about a large trailer in Fall Creek and a lawn on Briatstone Court

Irena Kuchibskaya made comments about her fence and driveway.

Tim Kosky made comments about house near him.

X. Adjournment

The next meeting of the BOD will be 9/22/23 at 3:30pm.

Matthew Cantwell made a motion to adjourn the meeting at 4:30pm. Seconded by Shaunah Esteves. No discussion, all in favor. Meeting adjourned.

Shaunah Esteves

President – Oakleaf East POA