

**MINUTES OF ANNUAL MEETING  
OAKLEAF PLANTATION WEST PROPERTY OWNERS' ASSOCIATION, INC**

An Annual meeting of the Members for Oakleaf Plantation West Property Owners Association, Inc., dba Oakleaf West POA, was held Wednesday, November 13, 2024, at 6:45 PM at the Plantation Oaks Grand Banquet Room located at 845 Oakleaf Plantation Parkway, Orange Park, FL 32065.

**Board Members in Attendance:**

- Shiela Kerr- President
- William Strunz- Vice President
- Rachel Martorelli- Member at Large

**POA Employees Present:**

- Robert Patton – ARB Coordinator, Secretary West POA
- Stephanie Martin – Compliance Assistant
- Morgan Artis – Administrative Assistant

**Also in Attendance:**

- Christene Ertl- West POA Legal Council

**Homeowners in Attendance:**

- 13 Owners signed-in

**Proxies Presented:**

- 2 Proxies submitted to POA Secretary

**Nominations Received by Nomination Deadline of October 23, 2024:**

- 1 Nominations received by nomination deadline

**I. President's greeting/Call to Order**

- Shiela Kerr called the annual meeting of the Oakleaf Plantation West POA to order at 7:00 pm, on Wednesday, November 13, 2024.

**II. Verify Notice & Establish Quorum**

- Robert Patton attested that notice of this meeting was sent to all homeowners of record via regular postal mail, as required. Counting the homeowners in attendance tonight and adding the proxies received, there are not enough members present to constitute a quorum.

**III. Board of Directors Election**

- Shiela Kerr stated that because there is not a quorum present, there will be no election of Board Members, and the current Board will carry over as follows:
  - Shiela Kerr- President
  - William Strunz- Vice President
  - Rachel Martorelli- Member at Large

#### **IV. Adjournment**

- Shiela Kerr adjourned the meeting at 731pm.