

**MINUTES OF MEETING
OAKLEAF PLANTATION PROPERTY OWNERS' ASSOCIATION, INC**

A meeting of the Board of Directors of the Oakleaf Plantation Property Owners Association, Inc., dba Oakleaf East POA, was held Friday, January 26, 2024, at 3:30 PM at the Oakleaf POA Offices, located at 518 Hollyberry Lane, Ste 108, Orange Park, FL 32065.

Homeowners in Attendance:

- Joan Brinker

POA Employees Present

- Robert Patton – ARB Coordinator
- Jennifer Creighton – Compliance Manager

I. Call to Order

- Shaunah Esteves called the meeting to order at 3:30 pm, with 3 members present for quorum- Shaunah Esteves- President, Matthew Cantwell- Vice President, and LaKay Cicero- Treasurer/Secretary.

II. Owners Comments (limited to three minutes)

- None

III. Adoption of the Current Agenda

- Matthew Cantwell motioned to adopt the agenda as written. Seconded by Shauna Esteves, no discussion. All in favor, motion passed.

IV. Unfinished Business and Adoption of prior meetings minutes

- Shaunah Esteves motioned to adopt the minutes from the prior Board meeting as written. Seconded by Matthew Cantwell, no discussion. All in favor, motion passed.

V. Financial Update

- Reviewed by Board members

VI. Committee Updates

- ARB Committee: Committee met Wednesday, December 13, 2023. Next meeting will be held January 28, 2024.
- CEC- The next meeting is TBD after this meeting

VII. Homeowner Fines/Attorney Demand Recommendations

- Shauna Estevez motioned to accept the list of recommendations to send to CEC as presented for the next CEC Meeting. Seconded by Matthew Cantwell. Discussion, all in favor, motion passed.

VIII. New Business


- None

IX. Owners Comments (time permitting – limited to three minutes)

- None

X. Adjournment

- Shauna Esteves motioned to adjourn the meeting at 3:52 PM. Seconded by Matthew Cantwell, no discussion. All in favor, motion passed.
- Next meeting scheduled for Friday, April 26, 2024, at 3:30 PM at the Oakleaf POA Offices, located at 518 Hollyberry Lane, Ste 108, Orange Park, FL 32065.


Shaunah Esteves (May 7, 2024 08:34 EDT)

Shaunah Esteves

07/05/24







Minutes of Meeting 2024 01 26

Final Audit Report

2024-05-07

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