

PROPERTY OWNERS ASSOCIATION

# ARCHITECTURAL CONTROL GUIDELINES AND RULES & REGULATIONS

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#### Introduction

This document is intended to serve as the Architectural Guidelines & Rules and Regulations for OakLeaf Plantation West Property Owners Association, Inc. in OakLeaf Plantation (herein after referred to as Oakleaf West), a planned community located in Clay County, Florida. It contains the necessary information to assist property owners (herein after referred to as Owner) with the planning and preparation of proposed changes to their lot and/or any associated structure thereon. Prior to making any contractual, or otherwise legally binding decision, it is suggested that this document be thoroughly reviewed, and construction plans, or landscape design be prepared accordingly, since review will be based on its contents.

Requests will be submitted to the Design Review Committee (herein after referred to as ARB Committee.)

Oakleaf West contains 5 neighborhoods and many sub-associations. Below is a list of Oakleaf West neighborhoods along with their associated abbreviations. When these guidelines refer to neighborhood specific information, the appropriate abbreviation will be used accordingly.

- Creekview (CV)
- Forest Brooke (FB)
- Timberlake (TL)
- Oakpoint (OP)
- Whitfield (WF)

Sub-Associations – Single Family

Hamilton Glen (HG)

ARB Requests for approval (hereinafter referred to as ARB Request) and any of the associated, but not limited to, plans, drawings, specifications, and permits will be reviewed by the ARB, which serves at the pleasure of the Board of Directors. ARB Requests may be rejected for missing or incomplete information and will require the ARB Request to be resubmitted. Oakleaf West Variances are issued exclusively by the ARB Committee. The Committee will take many factors into consideration when making their final decision on the requested variance.

#### CHARTER

OF

# DESIGN REVIEW COMMITTEE (DRC) OAKLEAF PLANTATION WEST PROPERTY OWNERS ASSOCIATION, INC.

WHEREAS, Article V, Section 1 of the Oakleaf Plantation West Declaration of Covenants, Conditions, Restrictions, and Easements, provides for the Architectural Control of all improvements and modifications to Property in Oakleaf;

WHEREAS, Article V, Section 2 of the Oakleaf Plantation West Declaration of Covenants, Conditions, Restrictions, and Easements establishes the composition, powers, and duties of the Design Review Committee (DRC);

WHEREAS, Article V, Section 3.1 of the Oakleaf Plantation West Declaration of Covenants, Conditions, Restrictions, and Easements sets forth general procedures for submittal and approval of applications and proposed designs to the DRC; and,

WHEREAS, Article V, Section 4 of the Oakleaf Plantation West Declaration of Covenants, Conditions, Restrictions, and Easements sets forth architectural planning criteria for the design of improvements and modifications, that may from time to time be revised or amended, if consistent with the Declaration and approved by the DRC;

NOW, THEREFORE, LET IT BE RESOLVED that mission of the DRC is to protect the value of the property and desirability of the Oakleaf Plantation West by maintaining tasteful and aesthetically pleasing architectural and landscape designs that are in harmony with their surroundings and consistent in overall quality, while allowing for each owner's individual taste.

Every person who is an Owner agrees, by reason of taking title to property in Oakleaf, to all the terms and provisions of the Declaration pertaining to Architectural Control and shall be entitled to its benefits and, subject to its burdens.

The DRC endeavors to protect each owner's investment in Oakleaf Plantation West by striving to limit the erosion of the architectural integrity of the community, by restricting the cluttering of the neighborhood's aesthetic character, and by promoting good design.

The DRC is a permanent functioning authority established in accordance with the Declaration. It meets regularly to review, approve, modify, or reject proposed designs and applications for alterations, additions, and other improvements to lots, and homes.

# Title and Scope

#### **Title**

This compilation of guidelines and rules shall be known as the Architectural Guidelines & Rules and Regulations.

#### Purpose

The purpose of this document is to provide information regarding certain minimum standards, provisions, and requirements along with acceptable design and criteria for homeowners requesting to make a change or improvement.

The suggestions, recommendations, and requirements expressed in these Guidelines hinge upon final approval of ARB Requests by, and at the discretion of, the ARB Committee.

These Guidelines are compatible and in continuity with the Declaration of Covenants and Restrictions of Oakleaf West.

#### Scope

New structures hereafter erected within Oakleaf West shall conform to the requirements of these Guidelines.

Additions, alterations, repairs, or any other type of change to any structures that affects the exterior appearance shall conform to the requirements of these Guidelines.

Items to be reviewed by the ARB will include any improvement or structure of any kind, including without limitation, any building, dwelling, fence, wall, sign, site paving, grading, sewer, drain, disposal system, decorative lighting scheme, painting or alteration of a dwelling (including doors, windows, roof), installation of solar panels or other energy generation devices, construction of fountains, swimming pools, screened enclosures, jacuzzi, construction of privacy fences, additions of awnings, shelters, gates, flower boxes, shelves and statues.

These Guidelines are for the purpose of outlining the minimum requirements for residences in Oakleaf West as well as to assist Owners in the exterior design of their

residences. The evaluation of each submittal to the ARB relates to matters of judgment and taste which cannot be reduced to a simple list of measurable criteria. It is possible a submission may meet all guidelines and criteria listed below and still not receive approval, if in the judgment of the ARB its overall aesthetic impact is not acceptable. The approval of an application for one proposed improvement shall not be construed as creating any obligation on the part of the ARB to approve applications involving similar designs for proposed improvements pertaining to different lots. The role of the ARB is to ensure that the overall quality level of Oakleaf West is maintained at the highest level possible, while still allowing for each owner's individual taste, in design, colors and materials.

# **Processing**

## Process for Requesting ARB Approval

Owner will examine the enclosed material for items required for ARB Requests.

ARB Requests are to be submitted with any required submission fees as well as any required deposit to the association. Some requested items may be eligible for "Auto Approval" by the ARB Coordinator based on the type of request and its specific criteria and may have a lower required deposit, or even no deposit required. Please Refer to Exhibit A – Schedule of Fees.

Should any construction deviation for an ARB Request become apparent during or after construction, without having been previously approved in writing, this deviation from community standards shall be subject to removal at the Owner's expense.

Allow up to 30 days for a decision, from the date of the Association's receipt of a complete ARB Request. Any ARB Request which is incomplete, illegible, or otherwise missing the required information deemed necessary by the ARB, Association, or their authorized representative to be able to decide, will be rejected and may require resubmission. Some ARB requests may require additional Clay County permits. Those permits will not be required as part of the ARB request, but OWNERS are highly encouraged to obtain any permits required.

Missing information may cause a delay in your project. Please allow enough time during the planning stages of your project to properly complete your ARB Request and it to be considered by the ARB for approval. The homebuilder or homeowner may start construction proceedings <u>only</u> upon written confirmation of approval of the ARB Request.

## Plans Submittal Requirement

The OWNER will submit comprehensive construction plans and specifications, which shall include, but not be limited to, the items listed below:

- 1. Architectural construction plans (Room Additions, Porches, Screen Rooms, Patios, or Awnings, without limitation):
- 2. Survey or Site plan: Showing the location of the house with all property lines, easements, setbacks and restrictions lines, drives, walks, roof plan, pools, fences, walls, patios, etc.
- 3. Floor plans at 1/8" or 1/4" scale with dimensions.
- 4. Elevations with finish notations at 1/8" or 1/4" scale with dimensions showing all exterior materials noting colors and textures.
- 5. Elevations with finish notations at 1/8" or 1/4" scale with dimensions showing all exterior materials noting colors and textures.
  - Note type, size, and material of all openings.
  - Roof pitch, type, and quality of roof covering material.
  - Doors, windows, fences, mechanical equipment.
- 6. Typical wall section.
- 7. Landscaping and/or irrigation plans:
  - Showing location, quantity, sizes and species of all plants, trees, shrubs, and ground cover proposed. (See 501). Show driveways, sidewalks, patios, and existing trees of 6" in diameter and above at a point three feet (3') above ground level. (See 503).
- 8. Specifications: Provide information on type and quality of all exterior materials
- 9. Square footage (first and second floors):
  - 1. Air-conditioned space (living area)
  - 2. Other
- 10. Fencing
  - 1. Fencing Checklist

#### Site

## Zoning

Clay County Zoning Ordinances will be used when existing zoning requirements require consideration as part of an ARB Request.

#### Site Conditions

All lots in Oakleaf West have curb and gutter at the front or side of the lots. This paving and drainage design shall not be altered in any way.

Owners shall refer to the Clay County Engineering offices for any topographical or plat development drawings necessary for information concerning, but not limited to an Owner's lot's, or subdivision's, drainage flow, drainage easements (public or private), sheet flow, swale or culvert flow, or any relationship of the aforementioned role on one another. Lot types within the Oakleaf West community include lot types A, B, and C. Each type has specific drainage characteristics and relationships within their respective plats.

# **Parking**

No parking will be permitted on areas where the subdivision's drainage flow may be interrupted or diverted in any way. Furthermore, no vehicle shall park in a manner that would obstruct the delivery of mail.

Vehicles cannot be parked within 30' of a Stop Sign or Fire Hydrant. Vehicles may not be parked in a curve. Vehicles must be parked to align with direction of travel for that side of the roadway.

The Board of Directors has resolved that certain parking situations constitute a nuisance and as such, can be enforced using the nuisance section of the governing documents based on complaints from other Owners.

These situations include:

- 1. Parking across from an Owner's driveway.
- 2. Parking across from another vehicle.

3. Not utilizing the available spaces in a driveway before parking in the street.

Requests for additional driveway space, for parking purposes, is subject to review and approval by the ARB and is subject to all set back requirements and Right of Way (herein referred to as R.O.W.) requirements.

No boat, travel trailer, mobile home or motor home can be placed, parked, or stored on any lot unless totally contained within a garage or otherwise completely screened from view and located in a rear yard, subject to approval of the ARB. No vehicle with a commercial application as indicated by a logo or insignia on the exterior of the vehicle; a vehicle with an attached trailer; or any other commercial characteristics (Ladders, Ladder Racks, Side-Facing Storage Boxes, Cranes, Tow-Trucks, Semi-Trucks) can be placed, parked, or stored on any lot unless totally contained within a garage or otherwise completely screened from view and located in a rear yard and is subject to approval by the ARB.

## Setback Requirements

Living unit setback requirements:

- 1. Front 20 feet
- 2. Side 5 feet
- 3. Rear 10 feet
- 4. Side yard on street side of corner lot 20 feet

The foregoing setback requirements may be granted a variance, but the Owner remains legally obligated to comply with the minimum setback requirements for Clay County, even if a Variance is issued.

# Landscaping

## Landscape Requirements

All landscaping will be in accordance with the requirement of the Clay County landscape ordinances. Nothing herein shall be construed to be less than, nor serve to reduce the requirements of Clay County.

All front and side elevations facing the street require landscaping as outlined in the applicable Exhibits for the lot type located near the end of these guidelines.

Landscape plans submitted shall be a minimum scale of 1" = 20". All trees, shrubs, screen material, berms, paving patterns, groundcover areas and any other elements necessary to convey the design intent shall be shown on the submitted plan. Plans submitted for approval shall have plant names, Plant heights and spreads (both planted and mature) and quantities of all plant material requests. Plant distances, in the case of hedge material and groundcovers, and spot elevations where earthwork is part of the design intent, are also required.

Walks shall be constructed of four-inch (4") concrete. Patterns or alternate paving surfaces may be used if they are in keeping with the materials of the structure. These materials must be submitted and are subject to review and approval. However, asphalt pavement shall not be permitted.

Any plant material, tree, or sod which dies, or becomes unsightly, should be replaced in a timely manner, after receiving notification of the deficiency.

Equipment Screening: All air-conditioning units, well pumps, pool equipment, etc. shall be screened with landscape or other screening approved by the ARB.

Yards shall be completely sodded with Saint Augustine (Floratam) sod, or Zoysia (Empire) cultivars of sod. No seeded grasses are allowed to be used in any part of a residential lot in Oakleaf West furthermore Centipede or Bermuda grasses must be removed from lawns upon notification of the deficiency by the association, even in the event of an accidental transfer from landscaping equipment onto an OWNER's lot.

It is the responsibility of each OWNER whose lot abuts a lake to maintain the lake bank to the water's edge. It is the responsibility of each lot owner to sod and maintain the area between his property line and the street. It is the responsibility of each lot owner to prevent erosion on all areas of his lot, including easements, by sodding those areas. Plants should not be planted in the easement of any lake bank. These easement/lake bank areas are all owned by the Community Development District (CDD), not by the adjacent Owner.

#### Landscape Intent

Oakleaf West considers landscaping to be a critical design element of both the community and to the individual homes within the community. Proper landscape design should be integrated into the design of the home as early as possible from the home's construction. The use and preservation of native and naturalized landscape materials is strongly encouraged. Landscaping plans should strive to have as strong an impact as possible at the time of installation yet be chosen and installed based on characteristics that allow room for the unrestricted maturation of each specific type of planting. New planting compositions should employ simple plant massing and a limited palette of plant types to build unity and cohesiveness in the design.

# Preservation of Existing Trees

Preservation and enhancement of any lot areas retaining native vegetation is strongly encouraged. No tree measuring six inches (6") or more in diameter at a point three feet (3') above ground level may be removed without written approval of the ARB, unless it is located within ten feet (10') of the living unit. Tree removal may require additional permitting as required by Clay County.

#### **Trees**

Front and side yard trees shall be located as shown in the example on exhibit B & are specific to the three types located within Oakleaf. Those lot types are standard, cul-desac, and corner lot types. Variances may be issued by the ARB in certain situation regarding trees, tree types, and their associated planting location(s).

#### Plant Material

Plant material shall be Florida No. 1 grade or better.

Groundcovers other than sod shall be planted and mulched in such a manner to present a finished appearance within three months after planting.

Hedge Shrubs shall be a minimum three (3 gal.) gallon plant (7 gal. in OK), be of a minimum height of twenty-four inches (24") (36" in OK), immediately after planting and shall be planted at a distance of a minimum of eighteen inches (18") (24" in OK), on center and a maximum of twenty-four inches (24") (36" in OK), on center and conditional that the Hedge Shrubs are capable of growing to close all gaps within the first year after

planting. Accent Shrubs shall be a minimum seven gallon (7 gal.), (10 gal. in OK) plant, be a minimum height of forty-eight inches (48") immediately after planting and shall be installed as a contiguous design element to accent the Hedge Shrub material. Groundcovers shall be a minimum one-gallon (1 gal.) plant and shall be planted at a distance of a minimum of twelve inches (12") on center.

Synthetic material in the form of plants is not permitted, unless approved on an exception basis.

Shade Trees shall be species with a mature spread of twelve feet minimum and having a trunk, which can be maintained, in a clean condition of at least three feet of clear trunk.

Shade Trees shall be a minimum of eight feet (8') in height when planted. Trunk caliper shall be a minimum of four inches (4") at a point of three feet (3') above the ground, when planted.

A minimum of one (1) Shade Tree as outlined in this document, or the minimum required by Clay County, whichever is greater, shall be provided by the homebuilder. Additionally, the street side elevation on side yards of corner lots require two (2) additional Shade Trees to be planted. The number of Hedge Shrubs will be determined by the extent of the exterior elevation(s) fronting a street(s). All front lot elevations require landscaping. For landscape purposes, the extent of front and side yard elevations is defined as the continuous lineal footage of the exterior walls (including the lineal footage of side walls on "bump-outs" or "L-shaped" designs that are not visible) from the outside front corners on the respective elevation, minus the lineal footage of not more than a two car garage door opening. The lineal dimensions of the elevation(s), minus the lineal footage of not more than a two-car garage opening, divided by one and one half (1½') (the maximum distance between plants) will yield the minimum number of Hedge Shrubs. The Hedge Shrubs may be planted in clusters or in a hedge-like fashion. The minimum number of Accent Shrubs per elevation is four (4). Accent Shrubs may be used as a finial to a hedge, the center element in a cluster of shrubs, or side elements to bring focus to an entry. The minimum amount of required Accent Shrubs should not be planted separately, freestanding from other plant material. The number of Ground Covers will be determined by the extent of the exterior elevation(s) fronting a street(s). The lineal dimensions of the elevation(s), minus the lineal footage of not more than a two-car garage door opening, divided by one foot (1') (the distance between plants) will vield the minimum number of Ground Covers. The minimum amount of Ground Covers may be used to frame Hedge Shrubs or clustered in focal areas around Accent Shrubs.

## **Irrigation**

All yards, lake banks and areas between the property line and the street shall be 100% irrigated. The irrigation system shall comply with the applicable utility company's rules and regulations. The irrigation system shall be automatically controlled by a time clock. Provisions shall be made for the removal of rust or stain if it is present in the water supply. In the event of rust or stain in the water supply, chemical filtration shall be incorporated into the irrigation system. If staining occurs after the homebuilder has sold the lot, the homeowner shall be responsible for the removal of the stains and the providing of appropriate filters to the system. Pop-up sprinklers shall be used in these areas. Each tree planted subject to the landscape requirement shall have a bubbler nozzle installed as part of the irrigation system.

# **Landscape Lighting**

Lighting is to be subtle and when used, should be used on accent entrances and special features. Overall high levels of light are not desired. Intensity should be no greater than required for pedestrian safety, other than on accent landscape. The scale of this lighting should be at pedestrian level. Exterior lighting must be shielded from adjacent properties. Colored lighting is discouraged and shall be subject to ARB approval.

# Recommended Landscape Material

The following criteria should be considered when selecting plants for use within Oakleaf West.

- 1. Native species and evergreens.
- 2. Relatively resistant to insects and diseases.
- 3. Cold hardy material.
- 4. Adaptability to existing soil conditions.
- 5. Long life expectancy.

The selection of plant material for development within the project should be given careful consideration. Attention should be given to year-round appearance, maintenance requirements and cold resistance. A list of generally acceptable plants is herein provided. This list is not intended to be complete and is to be used as a guide only. Those listed may be considered to have reasonable maintenance requirements. Plant material has many variables; therefore it is necessary that all plans be reviewed and approved by the ARB to ensure that satisfactory plants have been selected for each location.

#### **Plant List**

Particular attention should be paid to the individual soil conditions and soil preparation to provide adequate drainage for all planted vegetation.

#### **Ground Covers**

Botanical NameCommon NameAsparagus SprengeriAsparagus Fern

Liex Cornuta Rotunda Dwarf Holly

Juniperus Various Juniper Ground Covers

Liriope Lily Turf

Pyracantha Walderii Walders Dwarf Pyracantha

#### **Shrubs (Hedge and Accent)**

Raphiolepsis Indica Indian Hawthorne

Cocculus Laurifolius Snailseed

Cortaderia Selloana Pampas Grass Eleagnus Pungens Silverthorn Llex Burfordii Burford Holly Llex Vomitoria Yaupon Holly

Juniperus Spp. Various Juniper Shrubs

Ligustrum Lucidum Glossy Privet

Mahonia Bealei Leatherleaf Mahonia Nandina Domestica Heavenly Bamboo

Nerium Oleander Oleander Photinia Glabra Red Photinia

Pittosporum Spp. Various Pittosporum Viburnum Odoratissimum Sweet Viburnum

Viburnum Suspensum Sandankwa Viburnum

Crataogus Sp. Dwarf Tudeau Hawthorne

Ilex crenata 'Compacta' Compacta Holly
Ilex cornuta "Carissa' Carissa Holly
Ilex crenata "Helleri' Helleri Holly

Rhododendron indicum Azalea Ternstroemia gymnanthera Cleyera

Buxus macrophylla Japanese Boxwood llex x 'Oak Leaf' Oak Leaf Holly

Gardenia jasminoides August Beauty Gardenia

#### **Shade Trees**

Quercus Virginiana Live Oak / Cathedral Live Oak

Quercus Laurifolia Laurel Oak

#### **Structures**

#### Introduction

The following design guidelines pertain to specific items of a structure that give the character and the overall impression of the house and which must be constant for the design continuity of all the buildings at Oakleaf West.

Homes in shall be erected of frame or steel construction or concrete block (CBS). All block and framing must be covered as specified in Section 502.

Minimum square footage contained within a living unit excluding garages, patios, porches or other unheated, unairconditioned areas = 1400 square feet. The ARB or the Developer, in its sole discretion, may grant up to a 10% variance to this requirement.

## Roof and Roofing

Roof structures shall be out of conventional frames, or wood trusses. Minimum roof overhang shall be 16"

Finish materials for pitched roofs must be consistent throughout Oakleaf West. Wood shakes, gravel or barrel tile roofs are not permitted. Other materials not specifically mentioned are subject to review and approval by the ARB. Shingles may be used as long as they are specified to be fiberglass or thirty (30) year asphalt, architectural, and dimensional roofing shingles and are fungus resistant (FRS).

Mansard roofs and Gambrel roofs, characterized by steep lower slope and flatter upper portion shall not be permitted.

Roof top mechanical equipment must be so located to reduce or eliminate its visibility from street, sidewalk of adjacent properties.

Gutters and down spouts may be exposed only if painted properly to match the color of fascia, wall, or column or otherwise approved by the ARB.

All exposed roof vents, valleys, flashings, eave drip, and pipes extending through the roof shall be painted the same color as the roof.

Minimum roof pitches in Oakleaf West shall be 6:12. Lower roof pitches will be considered by the ARB on an individual basis for minor components of the main roof (i.e., dormers, porches, bay windows, etc., if compatible with a particular style.

#### **Exterior Walls**

The following requirements apply to all exterior walls and all kinds of facade applications for all structures. All elements of all elevations shall complete a total and continuous design.

All materials must be in compliance with the Standard Building Code.

Exterior wall finishes will be consistent in color schemes, texture, compositions, and character throughout Oakleaf West. All exterior finishes will be subject to review and approval by the ARB. Exposed concrete block walls, walls with any other type of exposed modular concrete units, and walls with metal finishes are not permitted.

The finishes are the following:

- 1. Brick
- 2. Lap siding
- 3. Stucco (Except heavy trowel)
- 4. Stone

All wood or exterior siding will be finished, painted, stained, or otherwise protected from the elements of nature.

The houses in Oakleaf West must consist of a minimum of twenty-five percent (25%) of the elevations in brick, stucco, or stone. The houses shall either have all brick or brick and siding, or all stucco or stucco and stone, or stucco and siding, brick and stone, or brick and stucco in their exterior walls. However, the finish materials in each elevation will be limited to two (2). The ARB may approve more than two materials on the exterior of a home where in the sole opinion of the ARB 1) The architectural style of the home calls for a combination of more than two materials, or 2) the additional material is inconsequential in area or visual impact. The ARB may also, on its sole discretion, approve more than two materials on a home where the additional material is on a different elevation from the first two materials (such as brick and stucco on the front elevation and lap siding on the side elevation and in the rear elevation). Sidewalls between the front outside corners are considered part of front elevation for purposes of this section. It is the intent of this paragraph that the front elevation be predominantly brick, stucco, or stone.

When using brick and siding or brick and stucco in the front elevation of a home, the brick shall wrap a minimum of 24" around to the side elevations of the home. When

using stucco and siding, the stucco shall wrap a minimum of 24" around to the side elevations of the home.

It is suggested that the houses on comer lots should have the garage located on the side property line farthest from the street.

Where monolithic slab construction is proposed for foundations, sufficient footing shall be incorporated into the slab construction so that any exterior walls requiring brick or stucco finish can be constructed with stucco or the first row of brick starting below finish grade. In other words, the brick or stucco wall section should have the same appearance as if the foundation slab was constructed with a stem wall design.

#### Home - Exterior Wall Colors

Owners may request the use of <u>any</u> of the color schemes listed in the INFORMATION section of the website, www.oakleafpoa.com, when repainting and by doing so may gain "auto-approval" from the ARB Coordinator by submitting the ARB Request using the REQUESTS section of the website. Final approval is subject to ARB approval and may be denied due to the color of homes within a close proximity to the OWNER making the request to repaint. Original paint codes may be obtained upon request via email to the ARB, when available.

Please note that the ARB Committee is considering the codes and colors listed in the request, but it is the OWNERS responsibility to ensure that the codes submitted, or approved, is the correct color BEFORE the home is painted. Under no circumstances will the Association be liable for errors in an ARB Request.

When finish materials for the exterior of the structures require painting, the color selection shall be based on compatible colors throughout Oakleaf West Paint colors are subject to review and approval by the ARB.

Proposed paint/color schemes and color samples shall be submitted to the ARB and color coordinated with the elevation for approval. Pre-selected color schemes for prototype models may receive auto-approval as mentioned above.

#### Windows

All window framing will be bronzed, cream, or white anodized aluminum, wood, or other material suitable to the ARB.

Window shutters may be used. Painted wood or fiberglass will be acceptable.

All exterior windows shall be double-paned.

# <u>Garages</u>

All homes shall have a minimum of two (2) car garages.

All driveways shall be of min. 4" poured concrete, or as required to meet county requirements.

All requested complete or partial paver driveways are to consist of brick pavers and shall have a signed county right of way waiver as well as ARB approval and under no circumstance shall the sidewalk be modified. Outlined below are the product, style and color to be used.

Product: Tremron concrete paver
Style: Old Towne (Not Tumbled)
Color: Dark Orange/Tan/Charcoal

For houses with a front entry garage, the width of the apron at the street shall be no greater than 22 feet tapering to a width of not more than 16 feet. For houses with a side entry garage, the width of the apron at the street shall be no greater than 15 feet tapering to a width of not more than 10 feet. The apron shall not extend past the right-of way line for the subdivision.

No metal or fiberglass covered carports will be permitted throughout this subdivision.

#### **Doors**

Screen or security doors shall be compatible with the design and color of the home and subject to ARB approval.

Entrance doors shall be compatible with the house design and made of solid wood, fiberglass, or insulated metal type. Glass inserts may be included. Garage doors shall be compatible with entrance doors and may include glass panes

#### Screened Enclosures

No screened enclosure shall be permitted on the front of the house. Patio or pool screened enclosures shall be permitted subject to review and approval by the ARB. If

the proposed enclosure comes with a roof, then it shall be consistent with the main house roof (i.e., use same color and type of roof shingle). If the roof of the proposed structure is made of metal, then it is recommended that the metal match the color of the roof of the house but always subject to ARB approval.

# **Awnings**

Awnings shall be permitted only at the discretion of the ARB

#### **Detached Structures**

#### **Outbuildings**

Any enclosed or "open air" building structure that is physically separated from the residence will be considered to be an outbuilding. Any outbuilding that is contemplated for a property such as, but not limited to a pavilion, gazebo, playhouse, storage shed, detached garage, cabana, etc. must be submitted for design and location approval with the required drawings and information. Play structures, raised decks, arbors, and other non-building structures are considered Accessory Structures and will be reviewed according to the guidelines in that section.

Outbuildings may be allowed in areas of the yard that are screened by a 6' minimum height completely opaque screen and under the following conditions:

Materials: Outbuildings should be constructed of the same materials used on the main residence. Paint color and scheme, and roof shingles (where applicable) should match that used on the residence. In instances where adjacent fencing is white vinyl or similar material, the ARB may consider outbuilding materials that match the fence.

Height: Outbuilding side walls may not exceed 6' height. Gable or other peaked end walls may exceed this 6' height as long as the highest point of the peak is in the center of the structure. In no case shall the outbuilding exceed a total of 8' in height. In addition, any peaked end wall should be oriented toward the nearest fence line.

Construction: The architectural style of construction should match or complement that used on the residence.

Roof styles allowed on residences within the community are allowable for outbuildings as long as height restriction is met. Metal outbuildings are not allowable.

Size: Outbuildings may not exceed 150 square feet of ground coverage.

Placement: Outbuildings may only be erected rearward of the midpoint of the side of the residence. All outbuildings must meet applicable setbacks measured according to the applicable County land development regulations. Gable ends should generally be oriented toward the closest adjacent fence. Outbuildings should be placed where it will receive the greatest screening from view from the street.

Screening: Additional landscaping may be required on a case-by-case basis.

Time Frame: Once construction has been commenced as evidenced by the earlier of delivery of materials or beginning of physical work on the site, the process must be completed within three (3) months. Failure to complete work within that time frame, or to request an extension will result in a fine being assessed against the property in accordance with sections of the Covenants requiring property to be kept in an orderly condition. The fine will be assessed will be \$10.00 / day until work is complete according to plans submitted, and the site is cleared of all construction materials and debris.

Upon submittal of plans for approval, it must be demonstrated that access to the outbuilding may be provided without compromising the required landscape between residences, and without impeding drainage patterns. No outbuilding may be erected within a platted drainage easement

#### **Accessory Structures**

Any structure other than an outbuilding that is more than 24" in height and is physically separated from the residence will be considered to be an accessory structure. Any accessory structure that is contemplated for a property such as, but not limited to a raised deck, platform, arbor or other shade structure (greater than 50 square feet in area), play structure, etc. must be submitted for design and location approval with the required drawings and information. Specifically excluded are bird baths, plant stands including pole and decorative hooks stands, trellises, furniture accessories such as shade umbrellas and other similar items that are not structural in nature.

Accessory structures may be allowed in areas of the yard that are screened by a 6' minimum height completely opaque screen and under the following conditions:

Materials: Accessory structures should be of a material that blends with the surrounding environment. Materials may be natural (eg wood) or man-made (eg metal) and in some cases it may be determined that accent colors are acceptable. In instances where adjacent fencing is white vinyl or similar material, the ARB may consider materials that match the fence.

Height: The appropriateness of the structure height will be reviewed relative to the setback from adjacent properties and screening from view from adjacent streets.

Construction: If the accessory structure is one with an architectural style as in the case of an arbor or other shade structure, the architectural style of construction should match or complement that used on the residence.

Placement: All accessory structures must meet applicable setbacks measured according to the applicable County land development regulations. In the case of play structures, swing sets and other structures used by children for active play, the structure shall be set back at twice the minimum required distance from each property line.

Screening: Additional landscaping may be required on a case-by-case basis.

Time Frame: Once construction has been commenced as evidenced by the earlier of delivery of materials or beginning of physical work on the site, the process must be completed within three (3) months. Failure to complete work within that time frame, or to request an extension will result in a fine being assessed against the property in accordance with sections of the Covenants requiring property to be kept in an orderly condition. The fine will be assessed will be \$10.00 / day until work is complete according to plans submitted, and the site is cleared of all construction materials and debris.

Upon submittal of plans for approval, it must be demonstrated that the structure may be placed without compromising the required landscape between residences, and without impeding drainage patterns. No structures may be erected within a platted drainage easement.

#### **Fencing**

Fencing of lots is permitted at Oakleaf West.

Privacy fence is authorized for fencing of private lots at Oakleaf West. This fence type is used to create visual privacy and/or security for lot area. This type of fence should be incorporated on the property lines of any lot, subject to the restrictions contained herein. This fence type shall be 6' high PVC tongue and groove style. All privacy fencing shall be either white or light beige vinyl in composition.

Fencing on lots bordering lakes is discouraged but may be allowed subject to the details on Exhibit D. Aluminum or wrought iron type fencing shall be 4' high and bronze or black in color as shown on Exhibit D.

No chain link fencing will be permitted on any lots in Oakleaf West.

No fencing shall be allowed closer to the front of the house than the mid-point of the sidewall plane of the structure. Fencing shall be no closer than 20' to the R.O.W. on the street-side of a corner lot. This equates to a measurement of 45' from the centerline of the roadway. No fences are allowed in front yards. Structural side and support post to face inside of lot (Good Side Out). R.O.W. is 50 feet in OAKLEAF measured from center line.

Exceptions to these requirements may be granted upon review, based upon architectural merit, especially where stucco walls, trellises, or other similar extensions of the structure are incorporated as part of such fence enclosures. Fences may not be placed in a platted public drainage easement.

#### **Recreation Structures**

All recreation structures (excluding basketball backboards) shall be located at the rear of the dwelling, or on the inside portion of a corner lot within the setback lines. No platform, doghouse, tennis court, playhouse or structure of a similar kind or nature (except basketball backboard) shall be constructed on any part of the lot located in front of the rear line of a residence constructed hereon and shall be constructed so as not to not adversely affect the adjacent lots or the use thereof. Any such structure must have prior approval of the ARB and without limiting any other criteria for approval; the ARB shall review the height of such structures to assure the privacy of neighboring homeowners.

#### Air Conditioners

No window or wall air conditioning units will be permitted. All air conditioner compressors should be screened from view, insulated by a fence [enclosed by a four foot (4 ft.) wall in OK], wall or screen by shrubbery so as to minimize noise.

# Fireplaces and Chimneys

All proposed chimneys shall be submitted to the ARB for review and approval. A detail of the chimney top should be shown.

# Swimming Pools and Tennis Court

Any swimming pool or tennis court to be constructed on any lot shall be subject to the review and approval of the ARB.

#### Well Limitations

Excavation of wells for the purpose of irrigation of Lots may be permitted, subject to local regulations and provided that in connection with the excavation and installation of such well, the Owner agrees as follows:

The Owner shall obtain, at his cost and expense, all permits necessary and convenient for the installation of such well.

The Owner shall assume all liability arising from the installation and operation of the well, including without limitation, contamination of the potable water source, any discoloration of improvements, erosion of soil conditions or flooding. The Owner shall undertake to correct and repair any resulting damage including discoloration of buildings, driveways, and sidewalks and take action to inhibit further damage immediately upon discovery of such injury or damage.

All well equipment must be screened from view with landscaping or fencing.

#### Sattelite Dishes

Satellite dishes may be permitted subject to review and approval of the ARB. Approved Satellite dishes shall be installed in the rear or side of the home out of view from the street.

# Cable TV, Telephone, and Conduit

For each new house that is constructed in Oakleaf West, it is recommended that it be prewired for cable-TV, telephone and alarm systems.

#### **Electric Meter Box and Conduit**

Electric meter boxes and conduits shall be painted to match the color of the exterior wall finish.

## <u>Mailboxes</u>

All new single-family homes built at Oakleaf West are required to utilize a standard double mailbox and pedestal described on Exhibit E. Such mailbox structure shall be installed at the front of the lot, at the edge of the road pavement as described on Exhibit E.

#### Variance

The architectural plan and criteria set forth herein are intended as guidelines to which adherence shall be required by each OWNER; provided, however, the ARB shall have the express authority to issue a variance for any requirements set forth herein if, in its opinion, it deems such a variance is in the best interest of the community, as well as Oakleaf West as a whole, and that the deviation requested is compatible with the character of Oakleaf West. Variances may only be approved by the ARB and many factors will be taken into consideration when making their final decision.

#### Maintenance

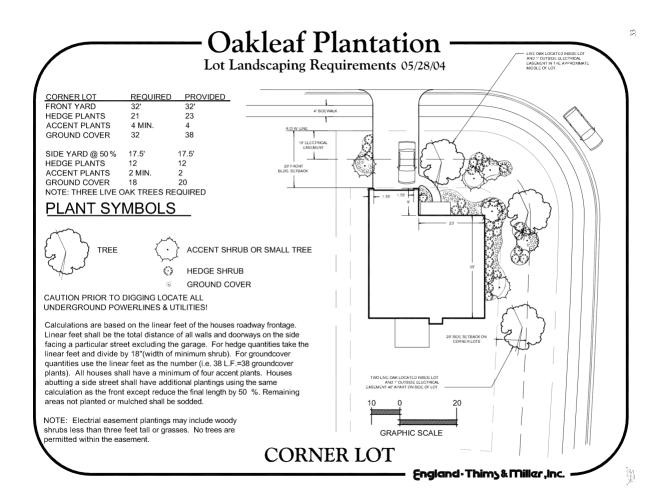
# **Maintenance During Construction**

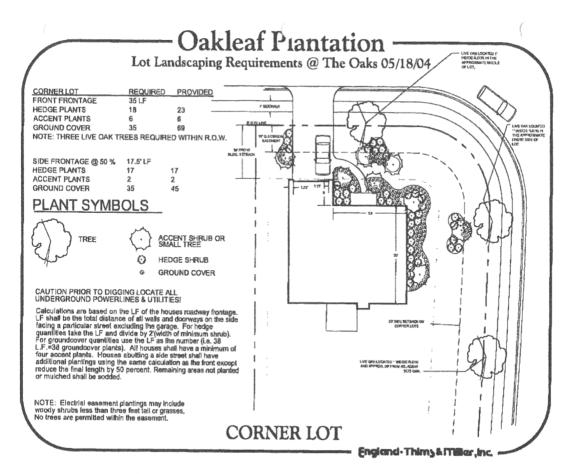
During construction all debris shall be placed in a single location on the lot of the construction site only. The debris shall be contained by some type of barrier (e.g. wire fencing) to assist in keeping the debris from being scattered.

After construction no debris or trash of any kind shall remain on any lot, or on sidewalks or streets contiguous thereto; no excess building material, storage shed or trash shall remain on such a lot, sidewalk or street. It is hereby made the duty of the homebuilder

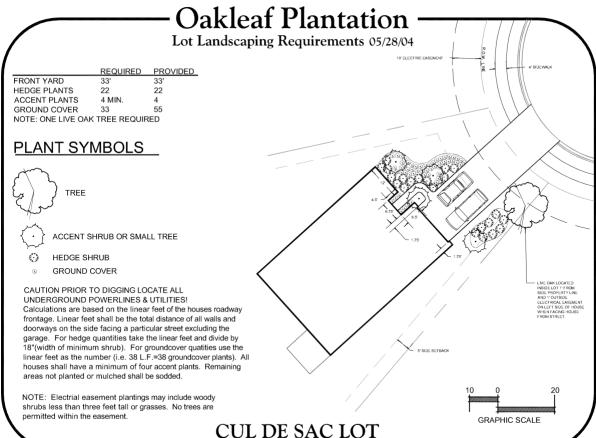
or his agent, or the homeowner, to remove or cause to be removed any and all of the above debris within 72 hours of notification by the ARB. Failure to comply with the request will cause removal of the debris by action of the ARB and all related costs plus an administrative fee will be charged to the homebuilder or the homeowner.

# **Exhibits**

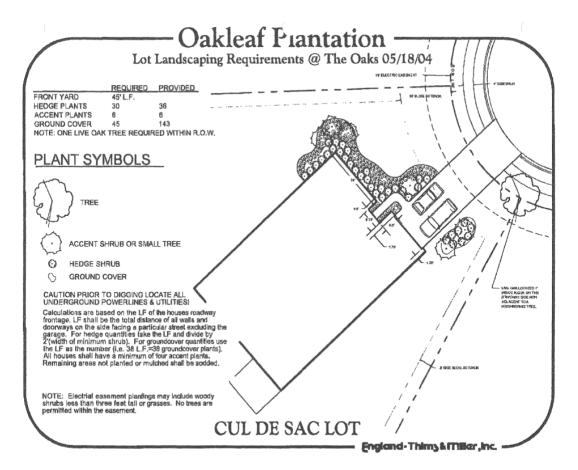




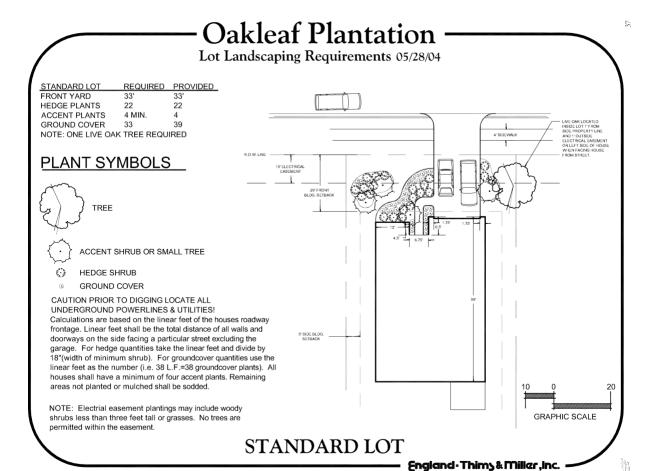
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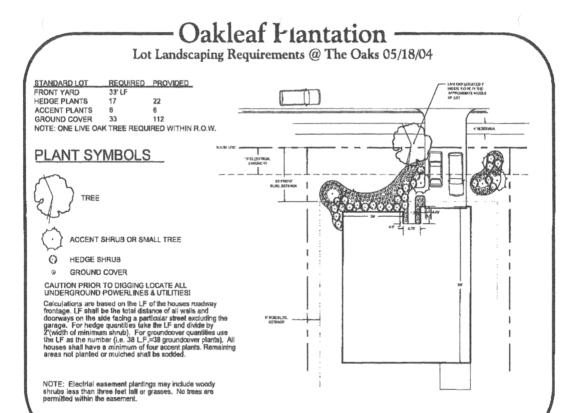


- England·Thimy&Miller,Inc. .



B





STANDARD LOT

England-Thimy & Miler, inc.